

COACHELLA VALLEY UNIFIED SCHOOL DISTRICT OVERTIME/EXTRA SERVICE OFFER

Per Article 13 HOUR AND OVERTIME (CSEA Collective Bargaining Agreement)

13.5.4 The District will offer overtime on an equitable basis among qualified unit members at each department or work site. The District shall identify and assign unit members desiring to work overtime on a rotating basis, based on seniority. Seniority lists are compiled by classification, not by school site. You can find the seniority list on the district's website under Human Resources, Classified.

Date of Offer: _____

Offer Conducted By: _____

Description of OT/Extra Service _____

Employee	Seniority Date	Offer Made Via:	Accept/Decline	Time
1.		In-person / Call / email	Accept / Decline	
2.		In-person / Call / email	Accept / Decline	
3.		In-person / Call / email	Accept / Decline	
4.		In-person / Call / email	Accept / Decline	
5.		In-person / Call / email	Accept / Decline	
6.		In-person / Call / email	Accept / Decline	
7.		In-person / Call / email	Accept / Decline	
8.		In-person / Call / email	Accept / Decline	
9.		In-person / Call / email	Accept / Decline	
10.		In-person / Call / email	Accept / Decline	
11.		In-person / Call / email	Accept / Decline	
12.		In-person / Call / email	Accept / Decline	
13.		In-person / Call / email	Accept / Decline	
14.		In-person / Call / email	Accept / Decline	
15.		In-person / Call / email	Accept / Decline	