

# Coachella Valley Unified School District 2021-2022 COVID-19 SAFETY PLAN



**UPDATED: August 26, 2021**

This is a fluid working document that may be adjusted as conditions and/or guidance changes.



# A MESSAGE FROM SUPERINTENDENT

Dear CVUSD Family,

I want to welcome you to the 2021-2022 school year on behalf of our faculty and staff. As we return to in-person instruction, a key priority is creating the safest possible school and classroom environment for our students and employees. The multi-tiered protocols we have put in place, informed by county and state guidelines, will help ensure that each of our families feels safe in bringing their child to school, knowing that we have led with preventative measures and comprehensive safety protocols.

Through our concerted efforts, we have set some of the highest COVID safety standards in the region. These standards include mandatory masking for all students, staff, and visitors while indoors; student plexiglass carrels available by family, student, or teacher request; maximizing physical distancing as much as possible; continuing comprehensive sanitizing of classrooms and common indoor areas; providing for frequent hand washing; upgraded air filtration systems; and, making COVID testing available to students and community.

We continue working closely with our county and state agencies, monitoring guidelines for changes and adjusting as needed. These guidelines may include implementing a mandated vaccination/testing protocol at our schools and district offices, in alignment with the State Public Health Officer of the State of California. We will provide additional information.

We believe the most significant protection we can pursue against the COVID-19 virus and its variants is encouraging vaccinations for students 12 and older, their families, and the CVUSD community. By vaccinating everyone eligible to be vaccinated, we send a strong message that keeping our schools safe is our highest priority.

We are looking forward to a great year ahead.

Luis R. Valentino, Ed.D.  
Superintendent

Joey Acuña Jr.—Board President  
Silvia Paz—Vice President  
Trinidad Arredondo—Board Member  
Adonis Galarza-Toledo—Board Member  
Jesus Gonzalez—Board Member  
Blanca Hall—Board Member  
Jocelyn Vargas—Board Member

Dr. Josie Paredes  
Assistant Superintendent, Educational Services

Joe Dominguez  
Assistant Superintendent, Business Services

Walter Schwartz  
Interim Assistant Superintendent, Human Resources



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## Public Health Recommendations

This plan was developed using recommendations from the California Department of Public Health (CDPH), Riverside University Health System-Public Health (RUHS-PH), Riverside County Office of Education (RCOE), California Department of Education (CDE), and the Centers for Disease Control (CDC). California Department of Public Health (CDPH) updated the Guidance for K-12 Schools in California on August 11, 2021.

## Introduction

Coachella Valley Unified School District recognizes the importance of in-person instruction and continuity of services to students and families. The district has formulated plans for the 2021-2022 school year for safe, successful, and full in-person instruction for students at all school sites along with a K-12 Independent Studies program..

To expedite a healthy school and community environment, we encourage vaccinations for all eligible individuals to lower COVID-19 rates down throughout the community; universal masking in schools, and a targeted quarantine practices, keeping students in school; and access to a robust COVID- 19 testing program as an available additional safety layer. Recent evidence indicates that in-person instruction can occur safely without minimum physical distancing requirements when other mitigation strategies (e.g., masking) are fully implemented.

## Personal Prevention Measure to Stop the Spread

In order to prevent additional spread of COVID-19, students and staff will be required to take the following steps:

- Wear a face covering indoors
- Wash hands/use hand sanitizer
- Observe cough/sneeze etiquette
- Social distance between students and teachers/staff when possible
- Perform daily personal symptom health check screening

## COVID-19 Vaccination

CDC and CDPH strongly recommend the COVID-19 vaccination for all eligible students. Currently COVID-19 Vaccination is not required for students to attend school. The district has and will continue to provide vaccination clinics to our students, families, and community members at locations throughout the district, including school sites and the district office.

# SAFETY MEASURES REQUIRED FOR STUDENTS AND STAFF

## Health Screening Measures

- Before arriving to any district campuses or facilities, staff and students are required to self-screen for symptoms of COVID-19 from home.
- Parents, students, and staff will agree to monitor for symptoms daily prior to arriving at school and keep the student at home if symptomatic.
- If any symptoms of COVID-19 are exhibited, student/staff must remain at home.
- COVID-19 affects people in different ways. Infected people have reported a wide range of symptoms, from mild symptoms to severe illness. Signs of illness can include:
  - Fever (greater than 100.4) or chills
  - Cough
  - Shortness of breath or difficulty breathing
  - Fatigue
  - Muscle or body aches
  - Headache
  - Nausea, vomiting, or diarrhea
  - Nasal congestion or runny nose
  - Loss of taste or smell
  - Sore throat
- Any staff or student who exhibits symptoms of COVID-19 while at school will be cared for in an isolation space. If deemed necessary, the parent will be notified and the student will be sent home.

## Identification of Possible COVID-19 Cases on Campus

- CVUSD will consult with the California Department of Public Health (CDPH) and Riverside University Health Systems Public Health (RUHS-PH) to ensure mitigation practices and response protocols are aligned with current guidance.
- If the District becomes aware of a student or staff member testing positive for COVID-19 or having direct exposure to COVID-19, the District will report to RUHS-PH and inform any persons who were possibly exposed, as appropriate.
- When a student is identified as showing symptoms of COVID-19 he/she will be cared for and assisted to an isolation space to be assessed by a trained staff member. The student will be instructed to continue to wear a mask, if not exempt. If deemed necessary, the parent/guardian/emergency contact will be contacted to pick up their child.
- Students may be required to remain off campus for up to 10 days after symptom development. If a student is placed in quarantine, staff will ensure the student has access to assignments and curriculum via their iPad and textbooks. In some cases, short term independent study can be utilized. For anyone who needs long term independent study that program is available through the district's Independent Study Program.

## Requirements to Return to School After a Student is Diagnosed with COVID-19

Once a student is confirmed to be diagnosed with COVID-19, the student may return to school when ALL THREE OF THE FOLLOWING CRITERIA HAVE BEEN MET:

1. At least 10 days have passed since the symptoms first appeared AND;
2. Overall improvement of symptoms AND;
3. At least 24 hours have passed since resolution of fever without the use of fever reducing medications.

### Isolation Space

- The isolation space is in a separate location to ensure that healthy children are not interacting with potential COVID-positive students.
- A trained staff member always supervises the students to ensure safety.
- Students are required to wear a face covering if they are able. A mask will be provided to the student if necessary.
- Staff members in the isolation space always wear appropriate Personal Protective Equipment (PPE) as required by California Division of Occupational Health and Safety (Cal/OSHA).
- No parents or other unauthorized persons are permitted to enter the isolation space.

### Contact Tracing

- The purpose of contact tracing is to track illness and potential direct exposures to illness.
- Once notified of a positive case of COVID-19, the District designee will begin contact tracing notification of those with potential direct exposure.
- Contacts are only informed that they may have been exposed to a patient with an infection. The identity of the positive patients will remain confidential.
- Quarantine recommendations for vaccinated and unvaccinated close contacts can be found in **Appendix A: COVID-19 Decision Tree Staff**.

### Testing for COVID-19 for Staff and Students

- Students and staff may access asymptomatic testing as required by the California Department of Health.

## Physical Distancing

- Recent evidence indicates that in-person instruction can occur safely without minimum physical distancing requirements when other mitigation strategies (e.g., masking and handwashing) are implemented. This is consistent with CDC K-12 School Guidance.
- Parents should contact child's school site for arrival and dismissal times to minimize large group congregating.

## Visitors on Campus

- Non-essential visitors, volunteers, and activities will be limited when students are on campus.

## Face Coverings

- All students and staff are required to mask indoors, with exemptions per CDPH face mask guidance. Adults in TK-12 schools are required to mask. CVUSD requires all school site staff, students and visitors to wear a mask or cloth face covering that fully covers the nose and mouth, secure underneath the chin and fit securely against both sides of the face.
- Persons exempted from wearing a face covering due to a medical condition, need to complete form with school site administrators.
- Masks are optional outdoors for all in school settings.
- Schools will provide a face covering for any student who fails to bring one.
- Face shields may be worn in addition to face coverings but not in place of mask or face covering.
- In limited situations where a face covering cannot be used for pedagogical or development reasons, (e. g., communicating or assisting young children or those with special needs) a face shield with a drape (per CDPH guidelines) can be used instead of a face covering while in the classroom as long as the wearer maintains physical distance from others. Staff must return to wearing a face covering outside of this exception.
- Students should not touch the face covering. Students should wash their hands or use hand sanitizer frequently.
- Face coverings may be removed for meals (if and when they are being consumed on campuses) or when they need to be replaced. When face coverings are removed they should be placed in a clean location until they are put back on.

## Hand Hygiene

All students should wash their hands for 20 seconds with soap and water, rubbing thoroughly after application at various times throughout the day including but not limited to:

- Upon arrival to the school site
- Before leaving the site
- Upon entry to any new classroom
- When using the restroom
- When visibly dirty
- After using a tissue or coughing into hands
- If soap and water are not available, use district-provided hand sanitizer. There are written instructions and signage on proper hand washing techniques at all schools. Hand hygiene guidance also includes avoiding contact with eyes, nose and mouth, in addition to teaching children to sneeze into a tissue or elbow and to throw the tissue away into a waste container.

## Classroom and Common Area Sanitation and Set Up

- Classrooms without sinks will have wall mounted sanitizer dispensers.
- Portable handwashing stations are available outdoors at school sites to supplement healthy hygiene practices.
- Teachers will review healthy hygiene practices daily with students
- In general, cleaning once a day is usually enough to sufficiently remove potential particles that may be on surfaces. Disinfecting (using disinfectants on the U.S. Environmental Protection Agency COVID-19 list) removes any remaining germs on surfaces, which further reduces any risk of spreading infection.
- If desired, staff can request additional cleaning supplies.
- All bathrooms are equipped with soap, paper towels or hand dryers, and trash cans.

## Meal Service

- Meal service will return to original serving models at all schools.
- Students will be provided a free breakfast and lunch at all schools.
- Students on Independent Study will also be provided a free breakfast and lunch upon request.
- Students will be required to adhere to district mask protocols and wear a mask when entering school serving lines indoors. Where possible students will eat outside. Students eating inside will be asked to maintain a safe distance where practical.
- Menus may change at a moment's notice as we continue to experience supply chain disruptions.

## Recess/PE/Athletics

- Physical Education classes will be conducted in a safe manner in accordance with state and county health guidelines.
- Information regarding how recess will be conducted at elementary sites will be provided by individual site principals in accordance with state and county health guidelines.
- Athletic practices and competitions will be conducted in accordance with state, county and CIF guidelines.
- Masks are optional outdoors for all in school settings

## Transportation/Buses

- All students must wear masks except for those with an approved exemption.
- All buses will be cleaned and disinfected at the end of each route.
- Drivers will have masks available if students do not have one.
- Any students showing symptoms related to COVID-19 that are on the bus will be referred directly to the designate isolation space at the school.

## SAFETY MEASURES AT SITES

### Ventilation and Air Flow

- HVAC system air filters have been replaced with high-efficiency air filtration.
- Individual HEPA Filter air purification units placed in every classroom.
- UL 2998 standard certified air purifiers installed on HVAC systems district wide.
- During optimal weather, keep windows and doors open, if possible, to increase airflow.

### Cleaning/Sanitizing/Cleaning Supplies

- Cleaning “high touch areas” daily and nightly.
- Touch-free disinfectant sprayers.
- Cleaning and sanitizing materials
- Disinfectant Cleaners (Keenan SafeSchools training required).
- Pressure washers (outdoor lunch areas/playground equipment).
- Disinfectant spraying equipment for large assembly areas.

## Drinking Fountains

- All outdoor drinking water fountains are open and available for use, students are encouraged to bring personal refillable water bottles.
- All classroom sink faucets and water bottle stations are open and available for use.

## STUDENT SOCIAL EMOTIONAL WELLNESS TOP PRIORITY

- As students prepare to return to school, the district will continue to ensure a sense of safety and provide compassionate care to support the mental health wellness needs of all members of the school community through our Transformational Justice Model.
- CVUSD recognizes that staff and students will return to school with a range of diverse experiences.
- CVUSD is prepared to offer support to promote resilience and positive growth from profound difficulties, re-establishing routines, and school/social connectedness.
- In anticipation of higher mental health and social-emotional wellness needs upon returning to school, CVUSD has the following supports, services and resources in place to promote the overall wellness of staff, students, and families:
  - Site-based case management teams to support, collaborate, and monitor services to students.
  - Additional school guidance counselors, mental health professionals, prevention and intervention school psychologists, and school nurses.
  - CVUSD Secondary Wellness Centers - including resources for teachers, students and families.
  - Trauma Informed support and School Wide Strategies - including the incorporation of the protective factors for trauma.
  - Proactive, Preventative and Restorative School Wide Practices

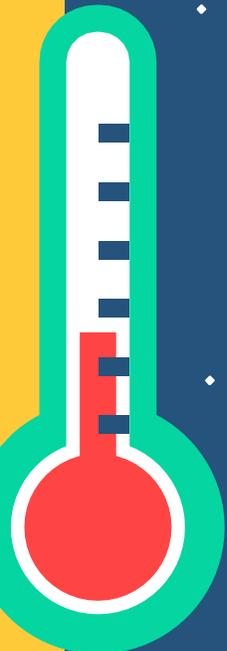
# WHAT EMPLOYEES CAN EXPECT AS THEY RETURN TO WORK

The health and safety of our staff and families is of the utmost importance. When the 2021-2022 school year begins, on-campus school will look much different than previous years due to new health and safety measures. This plan to reopen schools is based on current guidance from public health officials and state agencies and will be updated as the situation evolves.

It is important to note District plans must focus sharply on academic instruction to enhance student performance and address learning loss.

## As employees return, it will look different.

### Screening at Home:

- 
- Employees are recommended to take temperatures daily before going to work. Anyone with a fever of 100.4° F or higher should not go to a work site. Personal illness, quarantine, and COVID-19 illness or symptom related absences will be afforded the sick leave options that they have available to them.
  - Employees are recommended to self screen for respiratory symptoms such as cough and shortness of breath prior to coming to school each day. Employees experiencing those symptoms should not attend work.
  - Staff members are required to self-screen and complete a daily temperature check prior to coming to work. If staff members are experiencing symptoms, they should stay home and contact Human Resources.\*

### Arriving at Work Site:

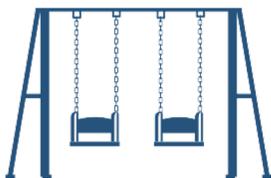
- Employees will be required to wear face coverings at all times while indoors except while eating or drinking.
- Schools should limit nonessential visitors, volunteers, and activities involving external groups or organizations with people who are not fully vaccinated, particularly in areas where there is moderate-to-high COVID-19 community transmission. Schools should not limit access for direct service providers.
- Work sites will have signage throughout campus to remind staff about hand and respiratory hygiene to decrease transmission of the virus.
- Work sites will have signage throughout campus to remind staff about hand and respiratory hygiene to reduce transmission of the virus.

# ON CAMPUS AND IN THE CLASSROOM



Recent evidence indicates that in-person instruction can occur safely without minimum physical distancing requirements when other mitigation strategies (e.g. masking) are implemented. This is consistent with CDC K-12 School Guidance. Schools will adhere to the following:

- o During regular school hours, schools should limit nonessential visitors, volunteers, and activities involving external groups or organizations with people who are not fully vaccinated, particularly in areas where there is moderate-to-high COVID-19 community transmission.
- o In-person instruction can occur safely without minimum physical distancing requirements as all staff is required to wear masks when students are present indoors.
- o Parents shall remain in their vehicles while dropping off and picking up students.



Students may have access to playground and equipment during recess, mask are optional for all K-12 while outdoors.

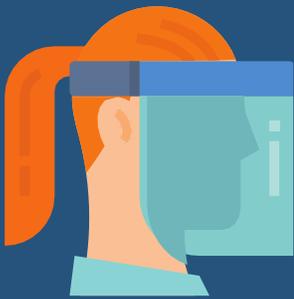


Child Nutrition Services will be providing fun, healthy, and nutritious meals to all enrolled students, free of charge, for school year 2021-22. Meal services offered to students on a daily basis will be Breakfast, Breakfast on the playground/courtyard (grab-n-go), Lunch with Fresh Vegetable and Fruit Options, Supper, and After School Snacks.



## FACE COVERINGS & OTHER PPE

- Staff members will complete mandated COVID-19 online trainings (Hand Washing, Coronavirus Awareness, Center for Disease Control (CDC): Guidelines for Making & Using Face Coverings, and Managing Stress and Anxiety).\*
- Campuses will follow guidelines developed by the CVUSD for cleaning, disinfection, and ventilation of school campuses.
- Common touch surfaces will be cleaned regularly (e.g. countertops, door handles, restrooms, student desks, student chairs, etc.).
- Staff will be expected to wash/sanitize their hands regularly. Hand sanitizer will be provided at designated entry points and other strategic locations on work sites.
- Signage will promote healthy hand and respiratory hygiene to decrease transmission of the virus.
- Reinforce daily home self assessments and stay home when ill.



## CONSIDERATIONS FOR **STAFF** WORKING WITH STUDENTS WITH **DISABILITIES**

- Staff will be given a choice as to available types of face covering which is most conducive to addressing their specific student needs.
- IEP services will be delivered with adherence to the wearing of facial coverings, increased hand washing, and sanitizing.
- All staff who work with students who require more hands-on services such as diapering, catheterization, feeding, etc. will utilize standard universal precautions.

## TRANSPORTATION

- Students will fill the vehicle from back to front.
- Vehicles will be cleaned and disinfected at the end of each route.
- Students & Driver will be required to wear face masks.



# APPENDIX A

## COVID-19 Screening Decision Tree - Staff School Year 2021-2022

Staff Experiencing COVID-Like Symptoms  
(Vaccinated / Unvaccinated)



Go To Isolation Room  
Or Go Home



Stay Home

STAY HOME



### STAY HOME UNTIL:

- \* Fever free without medications for 24-hours, **AND**
- \* Symptoms improve, **AND**
- \* One of the following:
  - Test negative for SARS-CoV-2, **OR**
  - HCP has provided documentation that the symptoms are typical of their underlying chronic condition (ex. allergies or asthma), **OR**
  - 10 Days have passed since 1<sup>st</sup> symptom appeared

Get a COVID-19 Test



(+) Positive Test

- \* Notify district of positive result
- \* Isolate & stay home until
- \* Fever free without medications for 24-hours, **AND**
- \* Symptoms improve, **AND**
- \* 10 Days have passed since 1<sup>st</sup> symptom appeared

(-) Negative

- STAY AT HOME UNTIL:
- \* Fever free without medications for 24-hours, **AND**
- \* Symptoms improve

Get Evaluated by a Healthcare Provider (HCP)



HCP advises to get a COVID-19 test  
(Follow +/- Rules)

HCP gives alternate diagnosis  
**AND** determines COVID-19 test is not indicated

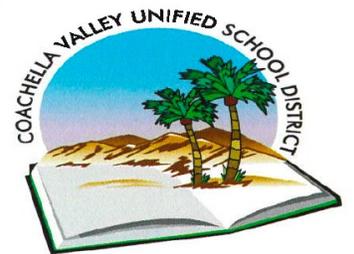
Return To Work



### COVID-19 Symptoms Include But Are Not Limited To:

- \* Fever  $\geq 100.4$  °F or chills
- \* Shortness of breath
- \* Cough
- \* Headache
- \* Sore throat
- \* New loss of taste or smell
- \* Fatigue
- \* Muscle or body aches
- \* Diarrhea
- \* Nausea or vomiting
- \* Congestion or runny nose \*\*
- \* Red or itchy eyes \*\*

\*\* Staff with underlying medical conditions, should consult with their medical provider to determine if they are medically safe to be at work. (Ex. Can include ability to wear a mask due to diagnosis, allergies, asthma, etc.)



In case of an emergency, Dial 911

# APPENDIX A

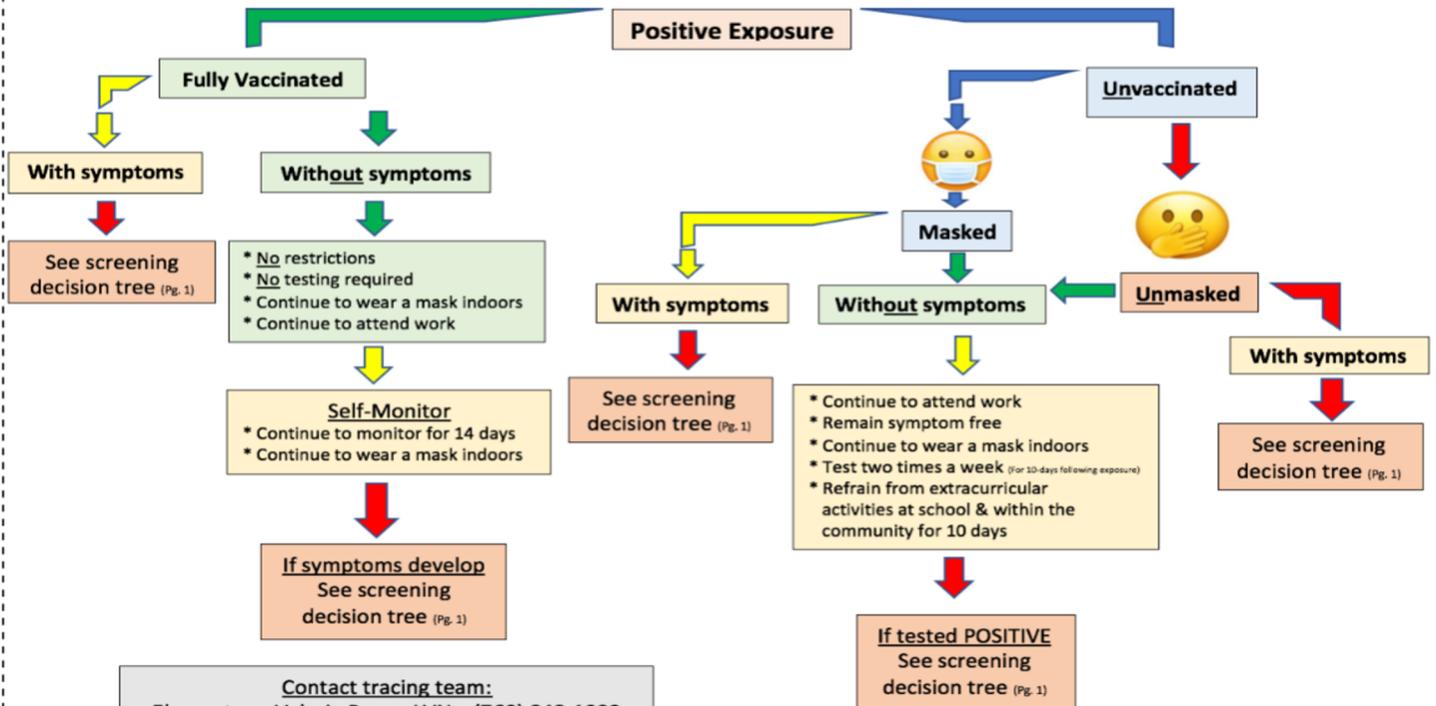


## COVID-19 Positive Exposure Decision Tree - Staff School Year 2021-2022

### **\*\*EXPOSURE CRITERIA\*\***

Must have been within 0-6ft. distance of a COVID-19 positive person, for greater than 15 cumulative minutes over 24-hour period.

### Positive Exposure



**Contact tracing team:**  
Elementary: Valeria Perez, LVN (760) 848-1222  
Secondary: Debbie Valencia, LVN (760) 848-1221

**In case of an emergency, Dial 911**

# APPENDIX B

## COVID-19 Screening Decision Tree - Student School Year 2021-2022

Student Experiencing COVID-Like Symptoms  
(Vaccinated / Unvaccinated)



Go To Isolation Room  
Until Guardian Picks Up Student



Stay Home

**STAY HOME**

**STAY HOME UNTIL:**

- \* Fever free without medications for 24-hours, **AND**
- \* Symptoms improve, **AND**
- \* One of the following:
  - Test negative for SARS-CoV-2, **OR**
  - HCP has provided documentation that the symptoms are typical of their underlying chronic condition (ex. allergies or asthma), **OR**
  - 10 Days have passed since 1<sup>st</sup> symptom appeared

Get a COVID-19 Test

**(+) Positive Test**

\* **Notify school of positive test**

\* **Isolate & stay home until**

\* **Fever free without medications for 24-hours, **AND****

\* **Symptoms improve, **AND****

\* **10 Days have passed since 1<sup>st</sup> symptom appeared**

**(-) Negative**

**STAY AT HOME UNTIL:**

- \* Fever free without medications for 24-hours, **AND**
- \* Symptoms improve

Get Evaluated by a Healthcare Provider (HCP)

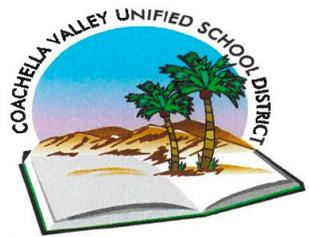
HCP advises to get a COVID-19 test  
(Follow +/- Rules)

HCP gives alternate diagnosis **AND** determines COVID-19 test is not indicated

**Return To School**

### COVID-19 Symptoms Include But Are Not Limited To:

- High-risk: Red Flag symptoms
- \* Fever  $\geq 100.4$  °F or chills
  - \* Shortness of breath (Not related to Asthma)
  - \* Cough
  - \* Loss of taste or smell
- Low risk: symptoms
- \* Headache
  - \* Sore throat
  - \* Fatigue
  - \* Muscle or body aches
  - \* Diarrhea
  - \* Nausea or vomiting
  - \* Congestion or runny nose
  - \* Red or itchy eyes



**In case of an emergency, Dial 911**

REVISED: 8/26/21

# APPENDIX B



## COVID-19 Positive Exposure Decision Tree - Student

School Year 2021-2022

### \*\*EXPOSURE CRITERIA\*\*

Must have been within 0-6ft. distance of a COVID-19 positive person, for greater than 15 cumulative minutes over 24-hour period.

### Positive Exposure

#### Fully Vaccinated

Pfizer or Moderna = 14 days after 2<sup>nd</sup> dose  
Johnson & Johnson = 14 days after single dose

#### With symptoms

See screening decision tree (Pg. 1)

#### Without symptoms

- \* No restrictions
- \* No testing required
- \* Continue to wear a mask indoors
- \* Continue to attend school

#### Self-Monitor

- \* Continue to monitor for 14 days
- \* Continue to wear a mask indoors

If symptoms develop  
See screening decision tree (Pg. 1)

#### Masked

#### With symptoms

See screening decision tree (Pg. 1)

#### Without symptoms

- \* Continue to attend school
- \* Remain symptom free
- \* Continue to wear a mask indoors
- \* Test two times a week (For 10-days following exposure)
- \* Refrain from extracurricular activities at school & within the community for 10 days

If tested POSITIVE  
See screening decision tree (Pg. 1)

#### Unvaccinated



#### Unmasked

#### With or Without symptoms

Quarantine can end after Day 10 from the date of last exposure without testing.

Ex. A member of the same household test (+) on 8/1/21, & cannot isolate from student, the last day student could have been exposed is 8/11/21.

\*Quarantine for student will start on 8/11/21 for 10 days with a return date: 8/22/21.

-Quarantine could be up to 20 days.-

This decision tree was designed to assist school personnel and is not intended to replace the clinician's judgment or establish a protocol for all patients with a particular condition. Diagnosis and treatment should be under the close supervision of a qualified health care provider.

Contact tracing team:  
Email: [Contact\\_Tracing@cvusd.us](mailto:Contact_Tracing@cvusd.us)

# APPENDIX C

# POSITIVE CASE PROTOCOL

- Site administration or manager should contact HR immediately if they or their staff have been exposed to a confirmed positive case of COVID – 19. Please email [HRLeaves@cvusd.us](mailto:HRLeaves@cvusd.us).
- If the positive COVID case is a staff member HR will be informing RISK Management regarding possible workman's compensation claims.
- Provide HR with a site contact and cell phone number (This is usually the site administrator or manager.)
- Be ready to discuss where the staff member was assigned in the facility and the identity of other staff that may have been exposed to the positive case. This also involves contacting the positive case and asking them to identify who they may have come in contact with.
- Identify the date and time when the positive case was last on the site. This will be used to determine the exposure window, the quarantine date, and the facility sanitization and cleaning date.
- HR will work with site managers to complete the contact tracing process and identify the contact testing group. This will be the group that had immediate contact with the positive case or what is known as the first circle of contact. Site managers will be asked to contact these employees and advise them that they had possible exposure to a person that received a positive COVID-19 test result. **Do NOT** identify the person who has the positive test. Site managers will advise them to self-quarantine and get tested for COVID-19. Advise employees to wait the recommended 5 days from last contact. This should be a viral test not an antibody test. The testing hotline for Riverside County is (800) 945-6171
- It is extremely important that CVUSD staff not visit any worksite after work hours so that we can accurately understand who and where everyone was to ensure the accuracy of the contact tracing process.
- HR will work with Riverside County Public Health, Riverside County Emergency Management Services, and the Riverside Emergency Operations Center to report the case and receive further direction.
- If a test from the original circle of contact comes back positive a new circle of contacts will be identified and those individuals will be advised to self-quarantine and get tested.
- HR will begin tracking leave options for staff off of work. Please coordinate with your staff whether they will be working from home during their quarantine and report this to Human Resources. Many employees continue working remotely when they are not exhibiting symptoms and feel well enough to do so.
- Test results should be forwarded to [HRLeaves@cvusd.us](mailto:HRLeaves@cvusd.us). HR will need a copy of the actual test results.
- HR will work with site managers to determine what areas of a site will need to be closed or if the entire site will need to be shut down.
- HR will work with site managers to develop an e-mail to send out to their staff. Please include CVTA President Carissa Carrera and CSEA President Isadora Jimenez as well as the Asst. Superintendent of HR when you send out the e-mail so that we know exactly what went out and can answer questions accordingly.

# POSITIVE CASE PROTOCOL

- ❑ **CAUTION** - There is usually a large amount of staff anxiety and concern once information of this nature is sent out. This is normal, as people have a wide variety of reactions when they feel they may be in danger. Some staff will demand to know who the positive case is and they will start asking questions of everyone to determine who it is. This is not acceptable and usually leads to further anxiety. Please remind them that they have not been identified as a person who was exposed and that they should not be discussing or asking about the medical condition of any other employees. Please carefully listen to their concerns. Your expertise in calming the situation will be much appreciated. In some cases the site administrator may hold a voluntary ZOOM meeting to help explain the process and address concerns. If other issues arise related to these concerns that you need help with please call CVUSD Human Resources.
  
- ❑ Do not allow anyone to enter the workspace that was occupied by the positive COVID case. HR will work with you to determine this. The Center for Disease Control (CDC) is currently advising that COVID is spread predominantly through exposure to aerosolized droplets containing the virus and much less so through surface contacts. It is therefore important to ventilate the area as much as possible prior to entry. (This is also why wearing a mask is vital to protecting the health of those around you as it reduces and contains the aerosolized droplets that you emit. Masks are currently required to enter all CVUSD work sites. The workspace may be disinfected by custodial staff using proper PPE and following CVUSD sanitizing and cleaning guidelines.
  
- ❑ Positive COVID staff members will remain off work using their available leave options and may return once they are not exhibiting symptoms and have met the required quarantine time frame.
  
- ❑ Staff should continue to follow all pandemic protocols including COVID self-checks, frequent hand washing, social distancing, and wearing masks until further notice.

# Frequently Asked Questions

1. Q: Do I need to wear a mask?

**A: Yes, mask are required indoors and should cover nose and mouth.**

2. Q: Do I need to wear a mask outdoors?

**A: It is recommended that mask be worn whenever possible.**

3. Q: What if I forget my mask?

**A: Proceed to the office and one will be provided to you.**

4. Q: What if I have a medical condition?

**A: Persons exempted from wearing a face covering due to a medical condition must wear a non-restrictive alternative, such as a face shield with a drape on the bottom edge, as long as their condition permits it.**

5. Q: What if I'm fully vaccinated, do I need to wear a mask?

**A: Yes, while indoors at school a facial covering is required.**

6. Q: Do I need to social distance?

**A: As long as you have a facial covering in-person instruction can occur safely without minimum physical distancing requirements.**

7. Q: What if I feel sick?

**A: All staff and students with symptoms of COVID-19 should stay home and not return for in-person instruction until they have met CDPH criteria to return to work/school.**

8. Q: What is the CDPH criteria to return to work or school?

**A: 1. Fever free without medications for 24-hours, AND**

**2. Symptoms have improved, AND**

**3. -one of the following-**

- **Test negative for SARS-CoV-2, OR**
- **HCP has provided documentation that the symptoms are typical of their underlying chronic condition (Ex. Allergies, asthma, etc.), OR**
- **10 Days have passed since 1<sup>st</sup> symptom appeared.**

9. Q: What if I test positive for SARS-CoV-2?

**A: Please notify the district or school site of your positive result ASAP in order to minimize the spread of COVID-19.**

10. Q: How can I do my part in helping stop the spread of COVID-19?

**A: Teach and reinforce proper hand washing avoid contact with one's eyes, nose, and mouth. Teach proper respiratory etiquette and cover your cough and sneeze.**

# ADDITIONAL RESOURCES

- ❑ Center for Disease Control (CDC) Activities and Initiatives Supporting the COVID-19 Response and the President's Plan for Opening America Up Again.
- ❑ California Department of Public Health Industry Guidance: Schools and School Based Programs.
- ❑ California Department of Education (CDE) Stronger Together: A Guidebook for the reopening of California's Public Schools.
- ❑ Riverside County Office of Education (RCOE) Moving Forward Together: Reopening Guide.

