



## COACHELLA VALLEY UNIFIED SCHOOL DISTRICT

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**OFFICE OF CHILD WELFARE & ATTENDANCE**

Telephone: (760) 848-1161 Fax (760) 399-0057

Norma Rodriguez, Director

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Date: December 4, 2019

To: Parents on Inter-District Transfers Permits

From: Norma Rodriguez, Director of Child Welfare and Attendance

### **Subject: Inter-District Transfers Permits for the 2020-2021 School Year**

Dear Parent/Guardian,

Coachella Valley Unified School District - Office of Child Welfare and Attendance will open first Inter-District Transfer Request Window for the 2020-2021 school year starting December 3, 2019, through February 28, 2020. To request a transfer please go to [www.k12transfers.com](http://www.k12transfers.com) website. The Coachella Valley Unified School District upon request, may accept students from another districts once released from their district of residence. Inter-District permits are issued to students from Transitional Kindergarten to 12th grade.

You will be notified via email/mail by May 29, 2020 regarding the status of your request. Schools open for selection does not mean space will be available. Incomplete applications will result in denial of your request and will further delay the process. All requirements must be attached to the application at the time of submission.

The enrollment of pupils from districts other than that of residence is not mandatory. All transfer requests will be considered, provided the reasons are justifiable and in accordance with district governing board policy, decisions will be made on a case by case basis.

If the transfer request is denied, you may appeal to the Riverside County Office of Education within 40 school days from the date of the district's final decision. Failure to appeal within the required time is good cause for denial of an appeal. Decisions made by the Riverside County Board of Education will be final. While the decision is pending, the pupil must attend school in the district of residence.

Please contact the Office of Welfare and Attendance @ 760-848-1161 for further assistance.

Respectfully,

Norma Rodriguez, Director  
Child Welfare and Attendance